

Developing Capacity and Improvement Group – June 1, 2016

In Attendance:		
Phil Denning (Education Scotland): Chair; Jim Devoy (Police Scotland); Fiona Dyer (CYCJ); Neil Hunter (SCRA, Principal Reporter); David Doris (Scot Gov); Karen Dyball (Glasgow City Council); Jim Crawford (Secure Care); Gillian Lithgow (Youthlink Scotland); Jenny Leishman (Justice and Analytical Services); Steve Harte (Youth Justice Services, Edinburgh); Sabina MacDonald (NHS Lothian); Joanne McMeeking (CELCIS); Rosie Wright (Police Scotland); Paul Beaton (COPFS); Carole Murphy (CYCJ): Minutes.		
Apologies:		
Kristina Moodie (CYCJ); Laura Wylie(SSSC); Boyd McAdam(CHS) Katie Lamb (Care Inspectorate)		
	Agenda Item	Notes of Discussion
1	Welcome and Introductions(PD)	<p>Introductions were made for the benefit of new members:</p> <ul style="list-style-type: none"> - Carole Murphy (CYCJ) will now take over Carole Dearie's role as Project Manager; - Karen Dyball (Glasgow City Council) will replace Steve Collins as representative on the group; - Sabina MacDonald will represent NHS; - Rosie Wright will also attend to represent Police Scotland.
	Notes from Previous meeting	Previous note of meeting approved by members.
Actions	By Whom	Status
	Agenda Item	Notes of Discussion
2	CHIP report	Joanne McMeeking provided an overview of the report to CHIP scoping a learning and development framework, which was circulated to members prior to the meeting. The CHIP learning and development working group was set up with a clear vision and expectations that they would produce outcomes. Rather than simply filling training gaps they took a more sustainable approach

		<p>which built on good practice already in place and has a multiagency focus on management support for implementing learning in the workplace. A Learning and Development National Coordinator post has been created (to be resourced from existing core partners) and a job description and person specification for the post have been written. The postholder will work in 2 or 3 local areas initially to create learning activities that are suitable for the local context.</p> <p>There was some discussion about the link of this post with youth justice given that youth justice is now marginal in the children's hearing system and the need to make sure that youth justice is still embedded right through the system. It was suggested that the post holder attend this meeting when in post.</p> <p>Further discussion centred around closer connections between the CHIP group and this group to reduce duplication.</p>
Actions	By Whom	Status
(a)	JM	JM to share the job description and person specification with FD and DD.
(b)	PD & JM	PD and JM to invite postholder to meeting when in post.
(c)	JM	JM will feedback to the next CHIP group (10/06/16) the discussions around closer working.
	Agenda Item	Notes of Discussion
3	Dataset	FD fed back on the 2 papers circulated prior to the meeting: 1) DCI Data sets and 2) ILC Statistical information. FD informed the group that Brian McClafferty (CYCJ) would chair the Data Sets working group which will now sit under the 3 implementation groups. The focus will be on getting national data first and then obtaining local authority data once the C&YP Act is embedded. These two groups will feed into each other.
Actions	By Whom	Status
	Agenda Item	Notes of Discussion

4	Training gaps responses	FD reported back on behalf on KM. From the responses received it appears that there is limited youth justice content in the various training courses provided to agencies. Discussion centred around the need to provide training input across generic workforce rather than just the youth justice workforce and the need to look at the vulnerability needs of young people as well as offending behaviour needs.
Actions	By Whom	Status
(a)	JD	JD to provide information to KM/FD.
	Agenda Item	
5	Workplan	As there was no time for a full discussion of this item it was agreed that everyone would send comments on the workplan (circulated prior to the meeting) to FD by 06/06/16 so that these could be incorporated in time for the report to the YJIB the following week.
Actions	By Whom	Status
(a)	ALL	Provide comments on work plan to FD by 06/06/16.
	Agenda Item	
5	AOCB	
Actions	By Whom	Status
	Agenda Item	Notes of Discussion
6	Date of next meeting	To be arranged