

Developing Capacity and Improvement Group - May 8, 2017

In Attendance: David Doris (Scottish Government): Vice Chair; Jim Devoy (Police Scotland); Karen Dyball (Glasgow City Council); Carole Murphy (CYCJ): Minutes; Jim Crawford (Secure Care); Grace Fletcher (NYJAG); Elaine Adams (CELCIS); Liz Murdoch (Scottish Government); Ann Kivlin (Education Scotland); Katie Lamb (Care Inspectorate); Kristina Moodie (CYCJ); Laura Wylie (SSSC); Paul Beaton (COPFS); Angela McLeod (Police Scotland).		
Apologies: Boyd McAdam(CHS); Alona Murray (Education Scotland); Claire Wilson (Care Inspectorate); Phil Denning (Education Scotland); Neil Hunter (SCRA); Jenny Leishman (Justice and Analytical Services); Gillian Lithgow (Youthlink Scotland).		
	Agenda Item	Notes of Discussion
1	Welcome, introductions and notes from previous meeting	Minutes from the previous meeting were approved.
Actions	By Whom	Status
	Agenda Item	Notes of Discussion
2	Review of previous actions	<p>Previous actions carried out with the following exceptions:</p> <p><i>Joanne to e-mail useful information on learning principles. Elaine forwarded these and they have been circulated to the group.</i></p> <p><i>Supporting integration paper. All to provide comments to David by 28th February. Completed.</i></p> <p><i>Work on paper to ensure fit with performance framework – DD & PD. Both papers went to YJIB.</i></p> <p><i>CM & JL further develop performance framework and self-evaluation tool. Ongoing.</i></p> <p><i>PD to share draft with Robert Marshall & to present work so far to YJIB. Completed.</i></p> <p><i>CM put items on agenda for next meeting. Given time that has past items no longer relevant.</i></p>
Actions	By Whom	Status

	Agenda Item	Notes of Discussion
3	Update from YJIB	YJIB met on the 22 nd March. DD fed back that the framework had been presented at the meeting and that Donald Henderson had expressed some concerns after the meeting because there was a lack of context, what it was to be used for and how it was expected to influence. There was a focus at YJIB on the joint session to be held with the Justice Board, which has now taken place. In the morning the focus was on under 18s and in the afternoon the focus was on over 18's. There were tangible suggestions for areas of joint action.
Actions	By Whom	Status
	Agenda Item	Notes of Discussion
4	Review of work plan – future actions and timescales	DD highlighted that the 2 year progress report was being written. There was reflective discussion about progress made and the priorities for the next 12 months and it was agreed that there is a need to progress to look at workforce development. It was suggested that it might be helpful to have local forums in Sheriffdoms to share practice. It was also suggested that the DCI implementation group should be in contact with the Judicial Institute. Practice is being shared in a number of ways but this is not necessarily getting documented.
Actions	By Whom	Status
	DD, LM, CM	Meet to identify proposed priorities for next 12 months.
	Agenda item	Notes of discussion
5	Review of membership	At the last YJIB Angela Morgan asked about third sector representation on this group and offered to take it back to the CJVG to identify someone who could attend. It was agreed that this would be helpful. Paul Beaton will be moving post so we will also need to make contact with his replacement to ask if they are able to continue attending the group. The DIG group met on the 2 nd May where it was decided that the work of this subgroup was complete for the moment. It was agreed that Rachel King (NHS) who has been attending the DIG group would

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		<p>be invited to attend this group.</p> <p>JD fed back that they are restructuring the team and will identify who is best to attend this group going forward.</p>
Actions	By Whom	Status
	LM	Invite Angela to identify a further third sector representative to attend this group.
	CM	To e-mail Rachel and Paul's replacement to invite to attend.
	Agenda Item	Notes of Discussion
6	Draft performance framework	<p>There was further discussion about the framework, what the purpose of it was, who it was for, and how it would be used. There were differing views about what would be helpful given the different levels of offending and experience in dealing with offending behaviour in various authorities.</p> <p>However, it was agreed that it should be based on wellbeing outcomes, that it should be kept simple, and that it should aid measurement of partnership contribution to achieving outcomes. Given resource levels it also needs to not add to workloads.</p> <p>There was also some discussion about whether this type of framework should be considered for wider use with this one being specific to children involved in offending behaviour. KD suggested that it be taken to the GIRFEC team to consider developing for birth to older children and that a detailed forensic case study would be helpful. It was agreed that it would be discussed with GIRFEC colleagues in SG.</p> <p>JD stated that it had already shaped their thinking about training needs in Police Scotland.</p> <p>AK indicated that Education Scotland are trying to promote self-evaluation for continuous improvement rather than self-evaluation for inspection. Discussion on the Place Standard improvement tool highlighted that despite there being no legislative duty to use the Place Standard tool, it has been referenced as a tool in the last 8 inspections.</p> <p>Further thought is also needed about how it fits with the CHS feedback loop, the Blueprint for Children's</p>

		Hearings and Community Justice.
Actions	By Whom	Status
	DD & LM	Discuss framework with GIRFEC colleagues.
	Agenda Item	
7	AOCB	None raised.
Actions	By Whom	Status
	Agenda Item	
8	Date of next meetings	To be confirmed. Since arranged for 15th August, 2-4pm in conference room C&D, St Andrews House, Edinburgh
Actions	By Whom	Status